



DEPARTMENT OF PARKS AND RECREATION

Armando Quintero, Director

Monterey State Historic Park
20 Custom House Plaza
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Additional Terms & Conditions for Vendors in Lower/Upper Custom House Plaza

1. **Tents/Canopies must be weighted down (suggested 25 lbs per pole). Water may not be used for weight.**
2. **Tents/canopies must have 1 side of booth open and are to be no larger than 10' by 10 or 10' by 20' without approval. Per Cal Fire, all canopies/tents must be CPAI-84 certified.**
3. **Tents/Canopies or structures are not allowed to be tied to any tree, shrub or building. Staking is not permitted.**
4. **Fencing adjacent to structures must have cushioning between the structure and any part of the fence that could make contact with the structure.**
5. **Ice and liquid must be disposed of in the sewer. Ask your State Park Monitor to open the sewer drain for you.** All drains in the Plaza flow directly into Monterey Bay National Marine Sanctuary and disposing of ice or liquid in drains, on the dirt or planted area, or on the plaza area is a federal offense.
6. **Grease is to be disposed of in tallow containers or containers provided by your event planner located by garbage dumpster for pickup. Do not dispose of grease in the garbage dumpster.**
7. **Food vendors must have a tarp taped down under their booth, a fire extinguisher and a garbage can available for public use. The vendor or permit holder is responsible for garbage can's maintenance. Cooking with propane requires a five-foot hose from heating element to tank – no exceptions.**
8. **Vehicles are permitted to drive on the plaza (for loading/unloading, during setup & breakdown times only). All vehicles must be off the Plaza before the event starts.** Vehicles may proceed at a speed not greater than is reasonable or prudent, having due regard for weather, visibility, pedestrian traffic and at no time shall a vehicle's **speed exceed 5 MPH.**
9. **Drip pans must be placed underneath all vehicles (operable or inoperable) which will be parked or idle on State Parks property for an extended period during the event.**

I have read these conditions and the Cal Fire Special Events trifold.

Print Name _____ **Sign Name** _____

Date _____ **Booth Name** _____